



**CARIBE PALM
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
NOVEMBER 4, 2024
6:45 P.M.**

Special District Services, Inc.
8785 SW 165th Avenue, Suite 200
Miami, FL 33193

www.caribepalmcdd.org
786.303.3661 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
Silver Palms Mailbox Kiosk
23020 SW 113th Passage
Miami, Florida 33170
REGULAR BOARD MEETING
November 4, 2024
6:45 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. October 7, 2024 Regular Board Meeting.....Page 2
- G. Old Business
 - 1. Discussion Regarding Cameras Permit – Phase III
- H. New Business
- I. Administrative & Operational Matters
- J. Board Member & Staff Closing Comments
- K. Adjourn



The Beaufort Gazette
 The Belleville News-Democrat
 Bellingham Herald
 Centre Daily Times
 Sun Herald
 Idaho Statesman
 Bradenton Herald
 The Charlotte Observer
 The State
 Ledger-Enquirer

Durham | The Herald-Sun
 Fort Worth Star-Telegram
 The Fresno Bee
 The Island Packet
 The Kansas City Star
 Lexington Herald-Leader
 The Telegraph - Macon
 Merced Sun-Star
 Miami Herald
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The Modesto Bee
 The Sun News - Myrtle Beach
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AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
142117	593897	Print Legal Ad-IPL01948450 - IPL0194845		\$728.45	2	50 L

Attention: Laura J. Archer

Caribe Palm Community Development District
 c/o Special District Services, Inc.
 2501A Burns Road
 Palm Beach Gardens, Florida 33410
 LArcher@sdsinc.org

**CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
 FISCAL YEAR 2024/2025024 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the **Caribe Palm Community Development District** will hold Regular Meetings in the Silver Palms Mailbox Kiosk located at 23020 SW 113 th Passage, Miami, Florida 33170, at **6:45 p.m.** on the following dates:

- October 7, 2024**
- November 4, 2024**
- December 2, 2024**
- February 3, 2025**
- March 3, 2025**
- April 7, 2025**
- May 5, 2025**
- June 2, 2025**
- July 7, 2025**
- August 4, 2025**

The purpose of the meetings is to conduct any business coming before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 786-347-2711 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 786-347-2711 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
www.caribepalmcdd.org
 IPL0194845
 Sep 20 2024

**PUBLISHED DAILY
 MIAMI-DADE-FLORIDA**

**STATE OF FLORIDA
 COUNTY OF MIAMI-DADE**

Before the undersigned authority personally appeared: Mary Castro, who on oath says that he/she is CUSTODIAN OF RECORDS of The Miami Herald, a daily newspaper published at Miami in Miami-Dade County, Florida; that the attached copy of the advertisement that was published was published in said newspaper in the issue (s) of:

Publication: Miami Herald

1 insertion(s) published on:

09/20/24

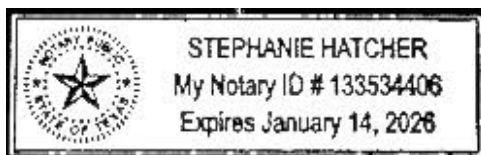
Affiant further says that the said Miami Herald is a newspaper published at Miami, in the said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Dade County, Florida each day and has been entered a second class mail matter at the post office in Miami, in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid or promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper(s). The McClatchy Company complies with all legal requirements for publication in chapter 50, Florida Statutes.

Mary Castro

Sworn to and subscribed before me this 20th day of September in the year of 2024

Stephanie Hatcher

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
 Legal document please do not destroy!

**CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
OCTOBER 7, 2024**

A. CALL TO ORDER

The October 7, 2024, Regular Board Meeting of the Caribe Palm Community Development District (the “District”) was called to order at 6:45 p.m.

B. PROOF OF PUBLICATION

Proof of publication was presented that notice of the October 7, 2024, Regular Board Meeting had been published in the *Miami Herald* on August 30, 2024, as part of the District’s Fiscal Year 2024/2025 Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

It was determined that the attendance of Chairperson Madeline Martin, Vice Chairperson Merlin Nicieza and Supervisors Carmen Maseda, Hery Morales and Robert Fox constituted a quorum and it was in order to proceed with the meeting.

Staff present: District Manager Armando Silva and Associate District Manager Pablo Jerez of Special District Services, Inc.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. September 9, 2024, Special Board Meeting

The minutes of the September 9, 2024, Special Board Meeting were presented and the Board was asked if there were any changes. There being no changes, a **motion** was made by Ms. Maseda, seconded by Ms. Nicieza and unanimously passed approving the minutes of the September 9, 2024, Special Board Meeting, as presented.

G. OLD BUSINESS

Mr. Silva advised that the permit for the installation of cameras within Phase III (SW 231st Lane & SW 113th Place) was submitted to Miami-Dade County (the “County”). The County is currently claiming that the swale area where the camera post will be installed belongs to the adjacent homeowner and that the homeowner should be the entity that pulls the permit. More information regarding this topic will be provided at a future meeting.

H. NEW BUSINESS

1. Consider Resolution No. 2024-06 – Adopting an Amended FY 2023/2024 Final Budget

Mr. Silva presented Resolution No. 2024-06, entitled:

RESOLUTION NO. 2024-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2023/2024 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Mr. Silva read the title of the resolution into the record and provided an explanation for the document. A discussion ensued after which:

A **motion** was made by Ms. Maseda, seconded by Ms. Nicieza and unanimously passed to approve and adopt Resolution No. 2024-06, as presented, thereby setting the amended/revised budget for the 2023/2024 fiscal year.

I. AUDITOR SELECTION COMMITTEE

1. Ranking of Proposals/Consider Selection of an Auditor

Mr. Silva announced for the record that he was recessing the Regular Board Meeting and simultaneously calling to order at approximately 6:58 p.m., a meeting of the **Audit Committee**.

The purpose of the **Audit Committee** meeting is to rank and recommend in order of preference no fewer than three (3) firms to perform the required auditing services for three (3) fiscal years commencing with the 2023/2024 audit and to include a two (2) year renewal option. However, since the District received only one (1) proposal¹, the **Audit Committee** recommends waiving the criteria to recommend no fewer than three (3) firms and to continue with the ranking of the one (1) proposing audit firm. The District Manager (“DM”), previously appointed to the **Audit Committee**, provided to the **Audit Committee** members the ranking summary of the audit proposal received in response to the request for proposals; and provided copies of the proposal from the participating audit firm. A discussion ensued after which;

A **motion** was made by Ms. Maseda, seconded by Mr. Morales and unanimously passed ranking the following firm, deemed to be most qualified, to perform the auditing services: Grau & Associates ranked as number 1.

There being no further **Audit Committee** business to conduct, Mr. Silva adjourned the **Audit Committee** meeting at approximately 7:02 p.m. and simultaneously reconvened the Regular Board Meeting. A discussion ensued after which;

A **motion** was made by Mr. Morales, seconded by Ms. Maseda and unanimously passed to engage the auditing firm of Grau & Associates, the highest ranked and qualified auditing firm, to perform audits for the three (3) fiscal years 2023/2024, 2024/2025 and 2025/2026; and the fees for each fiscal year will be \$3,300, \$3,400 and \$3,500 respectively; and to provide in the engagement a two (2) year renewal option for the fiscal years 2026/2027 audit and 2027/2028 audit; and provides for the District Manager to negotiate a fee of not to exceed \$3,600 for the 2026/2027 fiscal year audit and \$3,700 for the 2027/2028 fiscal year audit.

J. ADMINISTRATIVE & OPERATIONAL MATTERS

There were no administrative and operational matters at this time.

K. BOARD MEMBER & STAFF CLOSING COMMENTS

There were no Board Member or staff closing comments at this time.

L. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Ms. Nicieza, seconded by Ms. Maseda and unanimously passed adjourning the Regular Board Meeting at 7:11 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson