



**CARIBE PALM  
COMMUNITY DEVELOPMENT  
DISTRICT**

**MIAMI-DADE COUNTY  
REGULAR BOARD MEETING  
JUNE 3, 2024  
6:45 P.M.**

Special District Services, Inc.  
8785 SW 165<sup>th</sup> Avenue, Suite 200  
Miami, FL 33193

[www.caribepalmcdd.org](http://www.caribepalmcdd.org)  
786.303.3661 Telephone  
877.SDS.4922 Toll Free  
561.630.4923 Facsimile

**AGENDA**  
**CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT**  
Silver Palms Mailbox Kiosk  
23020 SW 113<sup>th</sup> Passage  
Miami, Florida 33170  
**REGULAR BOARD MEETING**  
June 3, 2024  
6:45 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
  - 1. May 6, 2024 Regular Board Meeting & Public Hearing.....Page 2
- G. Old Business
  - 1. Update Regarding Entrance Feature Painting
  - 2. Update Regarding Surveillance Cameras Project
- H. New Business
- I. Administrative & Operational Matters
- J. Board Member & Staff Closing Comments
- K. Adjourn

## MIAMI-DADE

STATE OF FLORIDA  
COUNTY OF MIAMI-DADE:


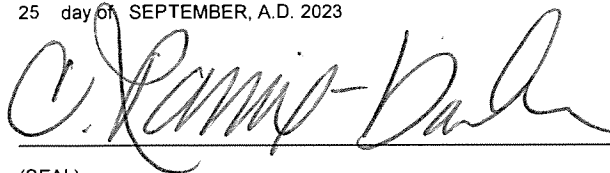
Before the undersigned authority personally appeared ROSANA SALGADO, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, of Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT -  
FISCAL YEAR 2023/2024 REGULAR MEETING SCHEDULE

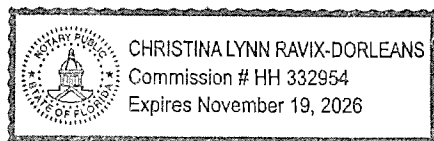
in the XXXX Court,  
was published in a newspaper by print in the issues of Miami  
Daily Business Review f/k/a Miami Review on

09/25/2023

Affiant further says that the newspaper complies with all  
legal requirements for publication in chapter 50, Florida  
Statutes.

  
Sworn to and subscribed before me this  
25 day of SEPTEMBER, A.D. 2023  


(SEAL)  
ROSANA SALGADO personally known to me



### CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2023/2024 REGULAR MEETING SCHEDULE

**NOTICE IS HEREBY GIVEN** that the Board of Supervisors of the **Caribe Palm Community Development District** will hold Regular Meetings in the Silver Palms Mailbox Kiosk located at 23020 SW 113th Passage, Miami, Florida 33170, at **6:45 p.m.** on the following dates:

October 2, 2023  
November 6, 2023  
December 4, 2023  
February 5, 2024  
March 4, 2024  
April 1, 2024  
May 6, 2024  
June 3, 2024  
July 1, 2024  
August 5, 2024

The purpose of the meetings is to conduct any business coming before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 786-347-2711 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 786-347-2711 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

**CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT**

[www.caribepalmcdd.org](http://www.caribepalmcdd.org)  
9/25

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**CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT  
PUBLIC HEARING & REGULAR BOARD MEETING  
MAY 6, 2024**

**A. CALL TO ORDER**

The May 6, 2024, Regular Board Meeting of the Caribe Palm Community Development District (the “District”) was called to order at 6:40 p.m. at the Silver Palms Mailbox Kiosk located at 23020 SW 113<sup>th</sup> Passage, Miami, Florida 33170.

**B. PROOF OF PUBLICATION**

Proof of publication was presented that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on September 25, 2023, as part of the District’s fiscal year 2023/2024 meeting schedule, as legally required.

**C. ESTABLISH A QUORUM**

It was determined that the attendance of Chairperson Madeline Martin, Vice Chairperson Merlin Nicieza and Supervisors Carmen Maseda, Hery Morales and Robert Fox constituted a quorum and it was in order to proceed with the meeting.

Staff present: District Manager Armando Silva of Special District Services, Inc.

**D. ADDITIONS OR DELETIONS TO AGENDA**

There were no additions or deletions to the agenda.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. April 1, 2024, Regular Board Meeting**

The minutes of the April 1, 2024, Regular Board Meeting were presented and the Board was asked if there were any changes. There being no changes, a **motion** was made by Ms. Maseda, seconded by Ms. Martin and unanimously passed approving the minutes of the April 1, 2024, Regular Board Meeting, as presented.

**The Regular Board Meeting was then recessed and the Public Hearing was opened at 6:47 p.m.**

**G. PUBLIC HEARING**

**1. Proof of Publication**

Proof of publication was presented that notice of the Public Hearing had been published in the *Miami Herald* on April 16, 2024, and April 23, 2024, as legally required.

**2. Receive Public Comment on Fiscal Year 2024/2025 Final Budget**

Mr. Silva then opened the public comment portion of the public hearing. There were no comments regarding the Fiscal Year 2023/224 Final Budget.

### **3. Consider Resolution No. 2023-02 – Adopting a Fiscal Year 2023.2024 Final Budget**

Resolution No. 2023-02 was presented, entitled:

#### **RESOLUTION NO. 2023-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT APPROVING AND ADOPTING A FISCAL YEAR 2023/2024 FINAL BUDGET INCLUDING NON-AD VALOREM SPECIAL ASSESSMENTS; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Silva stated that the resolution provides for approving and adopting the fiscal year 2024/2025 Final Budget and the non-ad valorem special assessment tax roll (Assessment Levy).

A **motion** was made by Ms. Maseda, seconded by Ms. Martin and unanimously passed adopting Resolution No. 2024-03, approving the Fiscal Year 2024/2025 Final Budget, as presented and setting the fiscal year 2024/2025 Final Budget and non-ad valorem special assessment tax roll (Assessment Levy).

**There being no further Public Hearing business to conduct, Mr. Silva adjourned the Public Hearing at approximately 6:50 p.m. and simultaneously reconvened the Regular Board Meeting.**

#### **H. OLD BUSINESS**

##### **1. Update Regarding Entrance Feature Painting**

Mr. Silva informed the Board that he had reached out to the Palms Homeowners Association (“HOA”) because he needed clarification regarding the corresponding paint colors for the different parts of the entrance feature. The property manager for the HOA informed Mr. Silva that the District only needs to utilize paint color SW6079 (Diverse Beige) for the whole entrance feature. This information has been relayed to the contractor and he will complete the work as soon as possible.

##### **2. Update Regarding Surveillance Cameras Project**

Mr. Silva stated that WAR Protection One, Inc. finalized Phase II of the License Plate Recognition Cameras Installation Project. Several Board members stated that they are unable to connect to the app that connects to the District cameras so Mr. Silva informed them that he will have the cameras contractor reach out to them to provide them with instructions on how to access the cameras system through the app.

#### **I. NEW BUSINESS**

##### **1. Consider Resolution No. 2024-04 – Adopting a Fiscal Year 2024/2025 Meeting Schedule**

Resolution No. 2024-04 was presented, entitled:

#### **RESOLUTION NO. 2024-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2024/2025 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Silva provided a purpose for the document. A discussion ensued after which:

A **motion** was made by Ms. Maseda, seconded by Mr. Fox and passed unanimously adopting Resolution No.2024-04, as presented.

**2. Consider Appointment of Audit Committee & Approval of Evaluation Criteria**

Mr. Silva stated that an audit was required for the Caribe Palm Community Development District (the “District”) fiscal year ending September 30, 2024, and it would be in order for the Board of Supervisors (the “Board”) to appoint an Audit Committee to commence the auditor selection process pursuant to 218.391, *Florida Statutes*.

A **motion** was made by Ms. Nicieza, seconded by Ms. Martin and unanimously passed to appoint the Board and the District Manager as the Audit Committee.

At approximately 7:10 p.m., Mr. Silva recessed the Regular Board Meeting and simultaneously called to order a meeting of the Audit Committee to review and approve criteria for selection of an auditor and to authorize advertising for request for proposals. Mr. Silva presented the selection criteria information and an outline of material for the Request for Audit Proposals for the District. A discussion ensued after which:

A **motion** was made by Ms. Nicieza, seconded by Ms. Martin and unanimously passed to approve the criteria for the selection of an auditor, as presented, and instructed the District Manager to proceed, as required, to advertise for requests for proposals (“RFP”) for the fiscal years September 30, 2024, 2025 and 2026; and to include in the proposal package an **option** for an additional 2-year renewal (2027 and 2028).

There being no further business to conduct at this time by the Audit Committee, Mr. Silva adjourned the Audit Committee Meeting and simultaneously reconvened the Regular Board Meeting of the District at approximately 7:12 p.m.

Mr. Silva stated that it would be appropriate for the Board to accept the actions of the Audit Committee as outlined herein above. A discussion ensued after which;

A **motion** was made by Ms. Nicieza, seconded by Ms. Martin and unanimously passed to accept the actions of the Audit Committee.

**J. ADMINISTRATIVE & OPERATIONAL MATTERS**

There were no administrative or operational matters.

**K. BOARD MEMBER & STAFF CLOSING COMMENTS**

There were no Board Member or Staff closing comments.

**L. ADJOURNMENT**

There being no further business to come before the Board, a **motion** was made by Ms. Martin, seconded by Ms. Maseda and unanimously passed adjourning the Regular Board Meeting at 7:15 p.m.

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Secretary/Assistant Secretary

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Chairperson/Vice Chairperson