



**CARIBE PALM
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
APRIL 1, 2024
6:45 P.M.**

Special District Services, Inc.
8785 SW 165th Avenue, Suite 200
Miami, FL 33193

www.caribepalmcdd.org
786.303.3661 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
Silver Palms Mailbox Kiosk
23020 SW 113th Passage
Miami, Florida 33170
REGULAR BOARD MEETING
April 1, 2024
6:45 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. March 4, 2024 Regular Board Meeting.....Page 2
- G. Old Business
- H. New Business
- I. Administrative & Operational Matters
- J. Board Member & Staff Closing Comments
- K. Adjourn

MIAMI-DADE

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

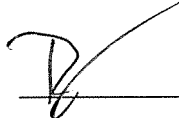
Before the undersigned authority personally appeared ROSANA SALGADO, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, of Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT -
FISCAL YEAR 2023/2024 REGULAR MEETING SCHEDULE

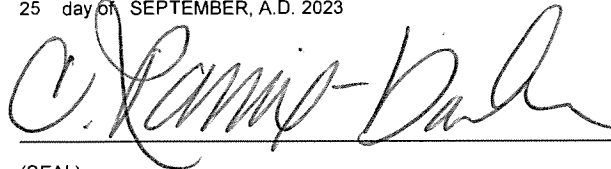
in the XXXX Court,
was published in a newspaper by print in the issues of Miami Daily Business Review f/k/a Miami Review on

09/25/2023

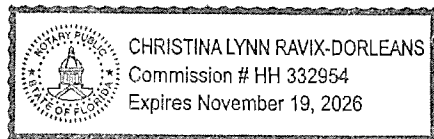
Affiant further says that the newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.



Sworn to and subscribed before me this
25 day of SEPTEMBER, A.D. 2023



(SEAL)
ROSANA SALGADO personally known to me



**CARIBE PALM COMMUNITY
DEVELOPMENT DISTRICT
FISCAL YEAR 2023/2024 REGULAR
MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the **Caribe Palm Community Development District** will hold Regular Meetings in the Silver Palms Mailbox Kiosk located at 23020 SW 113th Passage, Miami, Florida 33170, at **6:45 p.m.** on the following dates:

- October 2, 2023**
- November 6, 2023**
- December 4, 2023**
- February 5, 2024**
- March 4, 2024**
- April 1, 2024**
- May 6, 2024**
- June 3, 2024**
- July 1, 2024**
- August 5, 2024**

The purpose of the meetings is to conduct any business coming before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 786-347-2711 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 786-347-2711 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT

www.caribepalmcdd.org
9/25

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**CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
MARCH 4, 2024**

A. CALL TO ORDER

The March 4, 2024, Regular Board Meeting of the Caribe Palm Community Development District (the “District”) was called to order at 7:00 p.m. in the Silver Palms Mailbox Kiosk located at 23020 SW 113th Passage, Miami, Florida 33170.

B. PROOF OF PUBLICATION

Proof of publication was presented that notice of the March 4, 2024, Regular Board Meeting had been published in the *Miami Daily Business Review* on September 25, 2023, as legally required.

C. ESTABLISH A QUORUM

It was determined that the attendance of Chairperson Madeline Martin (via conference call), Vice Chairperson Merlin Nicieza and Supervisors Carmen Maseda and Robert Fox constituted a quorum and it was in order to proceed with the meeting.

Staff present: District Manager Armando Silva of Special District Services, Inc.

Others in attendance: Alexander Gonzalez, Miami, FL.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. February 5, 2024, Regular Board Meeting

The minutes of the February 6, 2023, Special Board Meeting were presented and the Board was asked if there were any changes. A **motion** was made by Ms. Maseda, seconded by Ms. Nicieza and unanimously passed approving the minutes of the February 5, 2024, Regular Board Meeting, as *amended*; revising the motion for agenda item G.2. to reflect that Ms. Nicieza abstained from voting due to a possible conflict and thus filled out a Form 8B.

G. OLD BUSINESS

1. Update Regarding Installation of LPR Cameras and Upgrades

Mr. Silva stated that WAR Protection One, Inc. is still waiting on the arrival of the equipment necessary to commence Phase II of the License Plate Recognition (“LPR”) Cameras Installation Project. The next batch of LPR cameras will be located near the mailbox canopy structure.

2. Discussion Regarding Entrance Feature - Painting and HOA Request for Additional Lighting

Mr. Silva stated that the contractor working on the painting project for the entrance feature (State of the Art Marble) informed him that the keystone around the entrance feature has several cracks that need to be repaired and the steel letters are corroded. A proposal for the keystone repairs and restoration of the letters was presented in the amount of \$4,250. A discussion ensued after which the board requested that the current work be paused until District Management was able to reach out to the contractors who originally provided a quote so that they could also provide a quote for the additional work.

Mr. Silva also informed the Board that Property Manager Vidhaly Verges had reached out to him on behalf of the Silver Palms Homeowners Association stating that there is a lack of lighting in the front entrance of the community. A discussion ensued after which the board requested that Mr. Silva provide a proposal to install flood lamps in the front entrance feature.

H. NEW BUSINESS

1. Consider Resolution No. 2024-02 – Adopting a Fiscal Year 2024/2024 Proposed Budget

Mr. Silva presented Resolution No. 2024-02, entitled:

RESOLUTION NO. 2024-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2024/2025; AND PROVIDING AN EFFECTIVE DATE.

Mr. Silva read the title of the resolution into the record and reviewed the proposed budget. He advised that since the overall proposed assessments were not increasing in the fiscal year 2024/2025, letters to residents would not be required. Furthermore, Mr. Silva stated as part of Resolution No. 2024-02, the Board must set a date for the public hearing to adopt the 2023/2024 final fiscal year budget and assessments. A discussion ensued after which:

A **motion** was made by Ms. Maseda, seconded by Ms. Nicieza and unanimously passed approving and adopting Resolution No. 2024-02, *as presented*, and thus setting the public hearing to adopt the 2024/2025 Fiscal Year budget and assessments for May 6, 2024, at 6:45 p.m. at the Silver Palms Mailbox Kiosk located at 23020 SW 113th Passage, Miami, Florida 33170.

I. ADMINISTRATIVE & OPERATIONAL MATTERS

1. Ethics Training Memo – SDS, Inc.

Mr. Silva presented a memorandum from SDS, Inc. which will serve as a reminder that beginning January 1, 2024, elected and appointed commissioners of community redevelopment agencies and local officers of independent special districts are required to complete four (4) hours of ethics training annually. The training must address, at a minimum, s. 8, Art. II of the Florida Constitution (ethics for public officers and financial disclosure), the Code of Ethics for Public Officers and Employees, and the Florida Public Records Law and Open Meetings laws.

J. BOARD MEMBER & STAFF CLOSING COMMENTS

There were no Board Member or Staff closing comments.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Ms. Nicieza, seconded by Ms. Maseda and unanimously passed adjourning the Regular Board Meeting at 7:31 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson