



**CARIBE PALM
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
OCTOBER 2, 2023
6:45 P.M.**

Special District Services, Inc.
8785 SW 165th Avenue, Suite 200
Miami, FL 33193

www.caribepalmcdd.org
786.303.3661 Telephone
877.SDS.4922 Toll Free
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AGENDA
CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
Silver Palms Mailbox Kiosk
23020 SW 113th Passage
Miami, Florida 33170
REGULAR BOARD MEETING
October 2, 2023
6:45 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. September 11, 2023 Special Board Meeting.....Page 2
- G. Old Business
 - 1. Update Regarding Traffic Control Street Light Request
 - 2. Update Regarding Installation of LPR Cameras and Upgrades
 - 3. Discussion Regarding Entrance Feature Paint Color
- H. New Business
 - 1. Consider Resolution No. 2023-05 – Adopting a Fiscal Year 2022/2023 Amended Budget.....Page 4
- I. Administrative & Operational Matters
- J. Board Member & Staff Closing Comments
- K. Adjourn

Publication Date
2023-09-25

Subcategory
Miscellaneous Notices

CARIBE PALM COMMUNITY
DEVELOPMENT DISTRICT
FISCAL YEAR 2023/2024 REGULAR
MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Caribe Palm Community Development District will hold Regular Meetings in the Silver Palms Mailbox Kiosk located at 23020 SW 113th Passage, Miami, Florida 33170, at 6:45 p.m. on the following dates:

October 2, 2023

November 6, 2023

December 4, 2023

February 5, 2024

March 4, 2024

April 1, 2024

May 6, 2024

June 3, 2024

July 1, 2024

August 5, 2024

The purpose of the meetings is to conduct any business coming before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 786-347-2711 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place.

Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 786-347-2711 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT

www.caribepalmcdd.org

9/25 23-35/0000685112M

**CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
SPECIAL BOARD MEETING
SEPTEMBER 11, 2023**

A. CALL TO ORDER

The September 11, 2023, Special Board Meeting of the Caribe Palm Community Development District (the “District”) was called to order at 6:53 p.m. at the Silver Palms Mailbox Kiosk located at 23020 SW 113th Passage, Miami, Florida 33170.

B. PROOF OF PUBLICATION

Proof of publication was presented that notice of the Special Board Meeting had been published in the *Miami Daily Business Review* on September 1, 2023, as legally required.

C. ESTABLISH A QUORUM

It was determined that the attendance of Chairperson Madeline Martin (via conference call), Vice Chairperson Merlin Nicieza and Supervisors Carmen Maseda, Hery Morales and Robert Fox constituted a quorum and it was in order to proceed with the meeting.

Staff present: District Manager Armando Silva of Special District Services, Inc.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. August 7 2023, Regular Board Meeting

The minutes of the August 7, 2023, Regular Board Meeting were presented and the Board was asked if there were any changes. There being no changes, a **motion** was made by Ms. Maseda, seconded by Ms. Nicieza and unanimously passed approving the minutes of the August 7, 2023, Regular Board Meeting, as presented.

G. OLD BUSINESS

1. Update Regarding Traffic Control Street Light Request – SW 232nd Street

Mr. Silva informed the Board that Field Ops Staff is still in the process of obtaining a proposal from a Traffic Engineer for the cost of a Traffic Study for the purpose of implementing a traffic control signal on the intersection of SW 113 Place and SW 232 Street. More information will be provided at an upcoming meeting.

2. Update Regarding Installation of LPR Cameras and Upgrades

Mr. Silva stated that WAR Protection One, Inc., has finalized the installation of the cameras on the canopy structure and is now waiting on the installation of the cameras post on the south side of the main entrance so that he can begin the installation of those cameras. An update will be provided at an upcoming meeting.

I. NEW BUSINESS

There was no new business to report.

J. ADMINISTRATIVE & OPERATIONAL MATTERS

There were no administrative or operational matters to report.

K. BOARD MEMBER & STAFF CLOSING COMMENTS

Mr. Silva stated that the Board would meet again on October 2nd, 2023.

L. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Ms. Nicieza, seconded by Ms. Maseda and unanimously passed adjourning the Regular Board Meeting at 7:07 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

RESOLUTION NO. 2023-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2022/2023 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Caribe Palm Community Development District (“District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2022/2023 attached hereto as Exhibit “A” is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 2nd day of October, 2023.

ATTEST:

**CARIBE PALM COMMUNITY
DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Caribe Palm
Community Development District

**Amended Final Budget For
Fiscal Year 2022/2023
October 1, 2022 - September 30, 2023**

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AMENDED FINAL BUDGET
CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
OPERATING FUND
FISCAL YEAR 2022/2023
OCTOBER 1, 2022 - SEPTEMBER 30, 2023

	FISCAL YEAR 2022/2023 BUDGET 10/1/22 - 9/30/23	AMENDED FINAL BUDGET 10/1/22 - 9/30/23	YEAR TO DATE ACTUAL 10/1/22 - 8/31/23
REVENUES			
Administrative Assessments	79,603	80,071	80,071
Maintenance Assessments	58,532	58,533	58,533
Debt Assessments	161,614	161,616	161,616
Other Revenues	0	1,907	1,907
Interest Income	720	17,404	17,304
Total Revenues	\$ 300,469	\$ 319,531	\$ 319,431
EXPENDITURES			
Maintenance/Security Expenditures			
Engineering/Inspections	2,800	1,800	1,800
Engineering - Special Projects	3,000	1,000	0
Community Security	6,000	2,000	1,170
Security Cameras/MTE/Upkeep	12,000	4,000	3,247
FP&L Meter/Mailbox Area	4,200	2,000	1,291
Street/Roadway Drainage Maintenance	4,200	9,700	9,700
Maintenance/Contingency	22,820	22,820	16,761
Total Maintenance Expenditures	\$ 55,020	\$ 43,320	\$ 33,969
Administrative Expenditures			
Supervisor Fees	8,000	9,400	8,200
Payroll Taxes - Employer	612	720	627
Management	30,360	30,360	27,830
Secretarial And Field Operations	6,600	6,600	6,050
Legal	4,000	1,000	0
Assessment Roll	7,500	7,500	0
Audit Fees	3,600	3,600	3,600
Insurance	6,600	6,134	6,134
Legal Advertisements	650	800	585
Miscellaneous	1,500	1,500	1,330
Postage	250	420	402
Office Supplies	450	400	350
Dues & Subscriptions	175	175	175
Trustee Fee	3,150	3,780	3,780
Continuing Disclosure Fee	350	350	0
Website Management	1,750	1,750	1,604
Total Administrative Expenditures	\$ 75,547	\$ 74,489	\$ 60,667
Total Expenditures	\$ 130,567	\$ 117,809	\$ 94,636
Revenue Less Expenditures	\$ 169,902	\$ 201,722	\$ 224,795
Bond Payments	(151,917)	(154,057)	(154,057)
Balance	\$ 17,985	\$ 47,665	\$ 70,738
County Appraiser & Tax Collector Fee	(5,995)	(2,888)	(2,888)
Discounts For Early Payments	(11,990)	(11,135)	(11,135)
EXCESS/ (SHORTFALL)	\$ (0)	\$ 33,642	\$ 56,715
Carryover From Prior Year	0	0	0
Net Excess/ (Shortfall)	\$ (0)	\$ 33,642	\$ 56,715

FUND BALANCE AS OF 9/30/22	\$525,481
FY 2022/2023 ACTIVITY	\$33,642
FUND BALANCE AS OF 9/30/23	\$559,123

AMENDED FINAL BUDGET
CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
FISCAL YEAR 2022/2023
OCTOBER 1, 2022 - SEPTEMBER 30, 2023

	FISCAL YEAR 2022/2023 BUDGET 10/1/22 - 9/30/23	AMENDED FINAL BUDGET 10/1/22 - 9/30/23	YEAR TO DATE ACTUAL 10/1/22 - 8/31/23
REVENUES			
Interest Income	25	6,183	6,083
NAV Tax Collection	151,917	154,057	154,057
Total Revenues	\$ 151,942	\$ 160,240	\$ 160,140
EXPENDITURES			
Principal Payments	87,000	87,000	87,000
Interest Payments	61,003	62,525	62,525
Bond Redemption	3,939	0	0
Total Expenditures	\$ 151,942	\$ 149,525	\$ 149,525
EXCESS/ (SHORTFALL)	\$ -	\$ 10,715	\$ 10,615

FUND BALANCE AS OF 9/30/22	\$142,277
FY 2022/2023 ACTIVITY	\$10,715
FUND BALANCE AS OF 9/30/23	\$152,992

Note*: Reserve Fund Balance = \$82,719. Revenue Fund Balance = \$70,273
Revenue Fund Balance To Be Used To Make 11/1/2023 Interest Payment Of \$29,740.
* Approximate Amounts

Series 2017 Bond Refunding Information

Original Par Amount =	\$1,870,000	Annual Principal Payments Due:
Interest Rate =	3.5% - 4.5%	May 1st
Issue Date =	July 2017	Annual Interest Payments Due:
Maturity Date =	May 2035	May 1st & November 1st
Par Amount As Of 9/29/23 =	\$1,384,000	