



**CARIBE PALM
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
NOVEMBER 1, 2021
6:45 P.M.**

Special District Services, Inc.
8785 SW 165th Avenue, Suite 200
Miami, FL 33193

www.caribepalmcdd.org
786.303.3661 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
Silver Palms Mailbox Kiosk
23020 SW 113th Passage
Miami, Florida 33170
REGULAR BOARD MEETING
November 1, 2021
6:45 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. October 4, 2021 Regular Board Meeting.....Page 2
- G. Old Business
 - 1. Update Regarding Main Entrance Pergola – Landscaping
- H. New Business
- I. Administrative & Operational Matters
 - 1. Staff Report as Required
- J. Board Member & Staff Closing Comments
- K. Adjourn

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared GUILLERMO GARCIA, who on oath says that he or she is the DIRECTOR OF OPERATIONS, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT -
FISCAL YEAR 2021/2022 REGULAR MEETING SCHEDULE

in the XXXX Court,
was published in said newspaper in the issues of

09/24/2021

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Guillermo Garcia

Sworn to and subscribed before me this
24 day of SEPTEMBER, A.D. 2021

Christina Lynn Ravix

(SEAL)
GUILLERMO GARCIA personally known to me



**CARIBE PALM COMMUNITY DEVELOPMENT
DISTRICT FISCAL YEAR 2021/2022
REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the **Caribe Palm Community Development District** will hold Regular Meetings in the Silver Palms Mailbox Kiosk located at 23020 SW 113th Passage, Miami, Florida 33170, at **6:45 p.m.** on the following dates:

- October 4, 2021**
- November 1, 2021**
- March 7, 2022**
- April 4, 2022**
- May 2, 2022**
- June 6, 2022**
- August 1, 2022**

The purpose of the meetings is to conduct any business coming before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT

www.caribepalmcdd.org
9/24

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**CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
OCTOBER 4, 2021**

A. CALL TO ORDER

The October 4, 2021, Regular Board Meeting of the Caribe Palm Community Development District (the “District”) was called to order at 6:49 p.m. in the Silver Palms Mailbox Kiosk located at 23020 SW 113th Passage, Miami, Florida 33170.

B. PROOF OF PUBLICATION

Proof of publication was presented that notice of the October 4, 2021, Regular Board Meeting had been published in the *Miami Daily Business Review* on September 24, 2021, as legally required.

C. ESTABLISH A QUORUM

It was determined that the attendance of Vice Chairperson Merlin Nicieza and Supervisors Carmen Maseda, Madeline Martin and Robert Fox constituted a quorum and it was in order to proceed with the meeting.

Staff present: District Manager Armando Silva of Special District Services, Inc.

D. CONSIDER RESIGNATION OF ODEL TORRES – SEAT #1

Mr. Silva stated that he was in possession of resignation letter for Odel Torres (Seat #1) with an effective date of August 5, 2021, and it would be in order for the Board to consider same. A discussion ensued after which;

A **motion** was made by Ms. Maseda, seconded by Ms. Nicieza and unanimously passed to accept the resignation of Odel Torres (Seat #1) with an effective date of August 5, 2021.

E. CONSIDER RESOLUTION NO. 2021-07 – ELECTION OF OFFICERS

Mr. Silva presented Resolution No. 2021-07, entitled:

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CARIBE
PALM COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”)
ELECTING THE OFFICERS OF THE DISTRICT AND PROVIDING FOR
AN EFFECTIVE DATE.**

Mr. Silva stated that as a result of the recent changes to the District Board it would be in order to re-elect officers. The following slate of names was provided for election:

- Chairperson – Madeline Martin
- Vice Chairperson – Merlin Nicieza
- Secretary/Treasurer – Armando Silva
- Assistant Secretaries – Carmen Maseda, Robert Fox, Nancy Nguyen and Gloria Perez

A discussion ensued after which:

A **motion** was made by Ms. Maseda, seconded by Ms. Nicieza and unanimously passed to approve and adopt Resolution No. 2021-07, *electing* the officers as listed and stated above.

F. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

G. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

H. APPROVAL OF MINUTES

1. June 7, 2021, Regular Board Meeting

The minutes of the June 7, 2021, Regular Board Meeting were presented and the Board was asked if there were any changes. There being no changes, a **motion** was made by Ms. Maseda, seconded by Ms. Nicieza and unanimously passed to approve the minutes of the June 7, 2021, Regular Board Meeting, as presented.

I. OLD BUSINESS

1. Update Regarding Main Entrance Pergola - Landscaping

Mr. Silva presented the Board with a set of landscape architectural plans which outlined the landscaping design for the front entrance of the community. A discussion ensued after which the Board suggested that some of the plants that have thorns be replaced with plants that do not have thorns due to liability concerns. In addition, the Board suggested that a Silver Date Palm be added to the landscape design and that a closer rendering of the landscape design be provided. Mr. Silva acknowledged the Board's requests and stated that more information will be provided at the next meeting.

J. NEW BUSINESS

1. Consider Resolution No. 2021-08 – Adopting an Amended FY 2020/2021 Final Budget

Mr. Silva presented Resolution No. 2021-08, entitled:

RESOLUTION NO. 2021-08

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2020/2021 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Mr. Silva read the title of the resolution into the record and provided an explanation for the document. A discussion ensued after which:

A **motion** was made by Ms. Maseda, seconded by Ms. Nicieza and unanimously passed to approve and adopt Resolution No. 2021-08, as presented, thereby setting the amended/revised budget for the 2019/2020 fiscal year.

K. ADMINISTRATIVE & OPERATIONAL MATTERS

1. Consider Resolution No. 2021-09 – Authorizing Electronic Approvals and Check Signers

Mr. Silva presented Resolution No. 2021-09, entitled:

RESOLUTION NO. 2021-09

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT, AUTHORIZING THE ESTABLISHMENT OF A DISTRICT CHECKING/OPERATING ACCOUNT, DESIGNATING DISTRICT OFFICIALS AND/OR AUTHORIZED STAFF TO REVIEW, APPROVE AND ISSUE PAYMENT OF EXPENDITURES, SELECTING THE SIGNATORIES THEREOF; AND PROVIDING AN EFFECTIVE DATE.

Mr. Silva provided an explanation for the document and outlined that Special District Services, Inc. had reorganized officials within the firm. Consequently, check signers for the District’s operating account would be changing and it would be in order to consider said changes. A discussion ensued after which:

A **motion** was made by Ms. Maseda, seconded by Ms. Nicieza and unanimously passed to approve and adopt Resolution No. 2021-09, as presented, thereby authorizing electronic approvals for expenditures and selecting Todd Wodraska, Jason Pierman, Patricia LasCasas, Armando Silva, Nancy Nguyen and Merlin Nicieza to serve as the signatories on the District’s checking/operating account. Two (2) signatures will be required on each check and checks will be released after electronic approvals have been provided by the Chairperson or the Vice Chairperson in the Chairperson’s absence.

L. BOARD MEMBER & STAFF CLOSING COMMENTS

There were no Board member & staff closing comments.

M. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Ms. Nicieza, seconded by Ms. Maseda and unanimously passed to adjourn the Regular Board Meeting at 7:31 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson