



**CARIBE PALM  
COMMUNITY DEVELOPMENT  
DISTRICT**

**MIAMI-DADE COUNTY  
REGULAR BOARD MEETING  
AUGUST 3, 2020  
6:45 P.M.**

Special District Services, Inc.  
6625 Miami Lakes Drive, Suite 374  
Miami Lakes, FL 33014

[www.caribepalmcdd.org](http://www.caribepalmcdd.org)  
305.777.0761 Telephone  
877.SDS.4922 Toll Free  
561.630.4923 Facsimile

**AGENDA**  
**CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT**  
Silver Palms Mailbox Kiosk  
23020 SW 113th Passage  
Miami, Florida 33170

or

**To Join by Video Access at: <https://us02web.zoom.us/j/87115069500>**

**Meeting ID: 871 1506 9500**

**Dial In Phone Number: 1 929 436 2866**

**REGULAR BOARD MEETING**

August 3, 2020

6:45 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
  - 1. July 6, 2020 Regular Board & Public Hearing Meeting.....Page 2
- G. Old Business
- H. New Business
  - 1. Staff Report as Required
- I. Administrative & Operational Matters
- J. Board Member & Staff Closing Comments
- K. Adjourn

**NOTICE OF REGULAR BOARD MEETING OF THE CARIBE PALM  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors (the "Board") of the Caribe Palm Community Development District (the "District") will hold a Regular Board Meeting ("Meeting") on August 3, 2020, at 6:45 p.m. at the Silver Palms Mailbox Kiosk located at 23020 SW 113th Passage, Miami, Florida 33170.

A copy of the agenda may be obtained from the District's website ([www.caribepalmcdd.org](http://www.caribepalmcdd.org)) or at the offices of the District Manager, Special District Services, located at 2501A Burns Road, Palm Beach Gardens, Florida 33410 during normal business hours.

It is anticipated that the Meeting will take place at the location provided above. In the event that the COVID-19 public health emergency prevents the Meeting from occurring in-person, the District may conduct the Meeting by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69 and 20-150, issued by Governor DeSantis, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

While it may be necessary to hold the above referenced Meeting utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. To that end, anyone wishing to listen to and/or participate in the Meeting can do so utilizing the following login information:

Join by URL for VIDEO ACCESS at: <https://us02web.zoom.us/j/87115069500>

Meeting ID: 871 1506 9500

Dial In Phone Number: 1 929 436 2866

Participants are strongly encouraged to submit questions and comments to the District Manager's Office at [asilva@sdsinc.org](mailto:asilva@sdsinc.org) or by calling 305-777-0761 by July 27, 2020, at 5:00 p.m. in advance of the Meeting to facilitate the Board's consideration of such questions and comments during the meeting.

The Meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The Meeting may be continued to a date, time, and place to be specified on the record at the Meeting. There may be occasions when staff or Supervisors may participate by speaker telephone.

Any person requiring special accommodations at this Meeting because of a disability or physical impairment should contact the District Office at 305-777-0761 at least forty-eight (48) hours prior to the Meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meetings may be cancelled from time to time without advertised notice.

**CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING &  
PUBLIC HEARING  
JULY 6, 2020**

**A. CALL TO ORDER**

Armando Silva, the District's Manager, called the July 6, 2020, Regular Board Meeting to order at 6:46 p.m. at the Silver Palms Mailbox Kiosk located at 23020 SW 113<sup>th</sup> Passage, Miami, Florida 33170.

**B. PROOF OF PUBLICATION**

Proof of publication was presented that notice of the July 6, 2020, Regular Board Meeting had been published in the *Miami Daily Business Review* on June 16, 2020, and June 23, 2020, as legally required.

**C. ESTABLISH A QUORUM**

It was determined that the attendance of Chairman Odel Torres and Supervisors Madeline Martin, Carmen Maseda and Robert Fox constituted a quorum and it was in order to proceed with the meeting.

Also in attendance was District Manager Armando Silva of Special District Services, Inc.

**D. ADDITIONS OR DELETIONS TO AGENDA**

Mr. Silva informed the Board that he would like to add the following item to the agenda:

- Administrative and Operational Matters: Approval of Agreement for Access to Certain Exempt Information

The Board acknowledged Mr. Silva's request.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. March 2, 2020, Regular Board Meeting**

The minutes of the March 2 2020, Regular Board Meeting were presented and the Board was asked if there were any changes. There being no changes, a **motion** was made by Mr. Fox, seconded by Ms. Maseda and unanimously passed to approve the minutes of the March 2, 2020, Regular Board Meeting, *as presented*.

*At approximately 6:53 p.m., the Regular Board Meeting was recessed and the Public Hearing regarding the Fiscal Year 2020/2021 Final Budget and Assessments was opened.*

**G. PUBLIC HEARING**

**1. Proof of Publication**

Proof of publication was presented that notice of the July 6, 2020, Public Hearing had been published in the *Miami Daily Business Review* on June 16, 2020, and June 23, 2020, as legally required.

**2. Consider Resolution No. 2020-02 – Amending Resolution No. 2020-01 – Approving a Proposed Budget and Setting (Re-Setting) a Public Hearing Date**

Mr. Silva presented Resolution No. 2020-02, entitled:

**RESOLUTION NO. 2018-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FONTAINBLEAU LAKES COMMUNITY DEVELOPMENT DISTRICT REGARDING THE PROPOSED BUDGET FOR FISCAL YEAR 2020/2021; PROVIDING FOR AMENDING RESOLUTION NO. 2021-01 WHICH APPROVED THE PROPOSED BUDGET AND NON-AD VALOREM SPECIAL ASSESSMENTS; AND AUTHORIZED THE SETTING OF THE PUBLIC HEARING DATE FOR PUBLIC COMMENT AND FINAL BUDGET ADOPTION; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Silva provided an explanation for the document. A discussion ensued after which:

A **motion** was made by Mr. Fox, seconded by Ms. Martin and unanimously passed to approve and adopt Resolution No. 2020-02, as presented.

**3. Receive Public Comment on the Fiscal Year 2020/2021 Final Budget & Assessments**

Mr. Silva opened the public comment portion of the public hearing to receive comments on the 2020/2021 fiscal year final budget and non-ad valorem special assessments. There being no public in attendance or comments on the fiscal year 2020/2021 budget and assessments, Mr. Silva closed the public comment portion of the Public Hearing

**4. Consider Resolution No. 2020-03 – Adopting a Fiscal Year 2020/2021 Final Budget**

Mr. Silva presented Resolution No. 2020-03, entitled:

**RESOLUTION NO. 2020-03**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT APPROVING AND ADOPTING A FISCAL YEAR 2020/2021 FINAL BUDGET INCLUDING NON-AD VALOREM SPECIAL ASSESSMENTS; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Silva read the title of the resolution into the record and stated that the document provides for approving and adopting the fiscal year 2020/2021 final budget and the non-ad valorem special assessment tax roll. Since the overall assessments were not increasing, letters to the property owners were not required. For review purposes, a copy of the tax roll was provided at the meeting. A discussion ensued after which;

A **motion** was made by Ms. Maseda, seconded by Ms. Martin and unanimously passed to adopt Resolution No. 2020-03, *as presented*, setting the fiscal year 2020/2021 final budget and non-ad valorem special assessment tax roll.

*At approximately 6:57 p.m., Mr. Silva closed the Public Hearing and simultaneously reconvened the Regular Board Meeting.*

## **H. OLD BUSINESS**

### **1. Update Regarding Security Camera Improvements Project – Phase II**

Mr. Silva stated that Regions Security finalized the installation of the surveillance cameras on the intersection of SW 113<sup>th</sup> Place and SW 229<sup>th</sup> Terrace. FPL is currently working on providing power to the cameras and this should be completed before the end of July 2020. Once the power has been established, the Security Cameras Improvements Project will be completed.

## **I. NEW BUSINESS**

### **1. Consider Resolution No. 2020-04 – Adopting a Fiscal Year 2020/2021 Meeting Schedule**

Mr. Silva presented Resolution No. 2020-04, entitled:

#### **RESOLUTION NO. 2020-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2020/2021 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Silva provided an explanation for the document. A discussion ensued after which;

A **motion** was made by Ms. Maseda, seconded by Ms. Martin and unanimously passed to adopt Resolution No. 2020-04, *as amended*, changing the meeting location to the *Silver Palms Mailbox Kiosk located at 23020 SW 113<sup>th</sup> Passage, Miami, Florida 33170*; and setting the fiscal year 2020/2021 regular meeting schedule and authorizing the publication of the annual meeting schedule, as required by law.

### **2. Staff Report, as Required**

There was no staff report at this time.

## **J. ADMINISTRATIVE & OPERATIONAL MATTERS**

### **1. ADD-ON: Approval of Agreement for Access to Certain Exempt Information**

Mr. Silva informed the Board that the Florida public records laws had recently been amended to clarify that certain information pertaining to an exempt individual home address is exempt from public records. He further explained that the new laws exempt parcel identification numbers from public records. Because the Miami-Dade County Property Appraiser (the “Property Appraiser”) provides assessment roll information to the District, the Property Appraiser has asked the District to enter into this agreement stating that the District take full responsibility for protecting exempt information from the public.

A **motion** was made by Ms. Maseda, seconded by Ms. Martin and unanimously passed to approve the Agreement for Access to Certain Exempt Information between the Miami-Dade County Property Appraiser and the Caribe Palm Community Development District.

**K. BOARD MEMBER & STAFF CLOSING COMMENTS**

Mr. Silva thanked all of the Board Members for filing their Statements of Financial Disclosure – 2019 Form 1 before the July 1<sup>st</sup> deadline.

**L. ADJOURNMENT**

There being no further business to come before the Board, a **motion** was made by Mr. Torres, seconded by Ms. Maseda and unanimously passed to adjourn the Regular Board Meeting at 7:19 p.m.

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Secretary/Assistant Secretary

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Chairperson/Vice Chairperson